



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
 4700 Ramona Boulevard
 Monterey Park, California 91754-2169



December 16, 2003

The Honorable Board of Supervisors
 County of Los Angeles
 383 Kenneth Hahn Hall of Administration
 Los Angeles, California 90012

Dear Supervisors:

**APPROVE APPLICATION OF A STATE GRANT FROM
 THE STATE'S DEPARTMENT OF JUSTICE (DOJ)
 OFFICE OF CRIMINAL JUSTICE PLANNING (OCJP)
 (ALL DISTRICTS) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Authorize the Sheriff of Los Angeles County, as an agent for the County, to apply for a grant from the Office of Criminal Justice Planning (OCJP) for funding in the amount of \$566,000 to upgrade the State's CALGANG system.
2. Instruct the Chairman of the Board of Supervisors to sign the grant award application Certification documents (Attachment I).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This one-time enhancement, for upgrading the CALGANG system, will benefit the 12 regional local law enforcement agencies gang information centers. The statewide database is comprised of the central node at the California Department of Justice and the 12 regional nodes.

They include: Alameda County Sheriff's Department, California Department of Corrections, California Youth Authority, Fresno Sheriff's Department, Kern County Sheriff's Department, Los Angeles County Sheriff's Department, Orange County District

A Tradition of Service

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Attorney's Office, Santa Barbara Police Department, San Bernardino Sheriff's Department, San Diego Police Department, San Jose Police Department, and the Sonoma County Sheriff's Department. Numerous police and sheriff's departments within each regional node have been trained on the CALGANG system and are designated end users, making CALGANG truly a statewide law enforcement gang intelligence tool.

Implementation of Strategic Plan

The grant conforms to the Los Angeles County's Strategic Plan as it will enhance the service excellence of the CALGANG System. Use by local law enforcement to gather gang intelligence is beneficial to our jurisdiction and outlying agencies in their commitment to making the communities and neighborhoods served by them a safer place in which to live.

FISCAL IMPACT/FINANCING

The \$566,000 grant will provide funding for:

- \$ 80,000 - mapping application licensing agreement
- \$ 174,000 - full time support contract with ORION Scientific Systems
- \$ 80,000 - DOJ/Local Node Search modifications
- \$ 60,000 - digital Field Interview input capability
- \$ 115,000 - Watch List capability to create an auto-notification function
- \$ 23,000 - upgrades to the existing CALGANG training center equipment at the Los Angeles training center
- \$ 8,350 - 23 digital cameras and one laptop computer to enhance the delivery of CALGANG training
- \$ 25,650 - administrative costs

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The OCJP application deadline is December 16, 2003. Since the Los Angeles County Sheriff's Department was selected by the OCJP to apply for this funding, and realizing the County requirements, OCJP is allowing late submission.

The application documents have been reviewed and approved as to form by County Counsel.

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IMPACT ON CURRENT SERVICES (OR PROJECTS)

The award funding totaling \$566,000 will have a positive impact on current services especially within the current Statewide CALGANG system. The funding will allow the CALGANG system to be upgraded and continue its successful service excellence for information exchange.

CONCLUSION

Upon the Board's action, the Sheriff's Department needs to obtain four (4) individually certified copies of the Board-adopted letter and the original signed award certification documents. The Sheriff's Department's contacts for the requested Board action are Karen Anderson, Grants Manager, at (323) 526-5408 or Marcelle Murr, Grants Coordinator, at (323) 526-5222.

Sincerely,



LEROY D. BACA
SHERIFF

**GOVERNOR'S OFFICE OF CRIMINAL JUSTICE PLANNING (OCJP)
CALGANG® ENHANCEMENT PROJECT
PART III - FORMS**

**Request for Application (RFA)
Checklist and Required Sequence**

This checklist is provided to assist the applicant in ensuring that a complete application is submitted to OCJP.

- ☐ APPLICATION COVER SHEET
- ☐ GRANT AWARD FACE SHEET (OCJP A301) – Signed by the official authorized to enter into Grant Award Agreement.
- ☐ CERTIFICATION OF ASSURANCE OF COMPLIANCE (OCJP 656) – See description under Part IV: Additional Information; B (2), Finalizing the Grant Award Agreement
- ☐ PROJECT NARRATIVE
 - Problem Statement
 - Plan
 - Implementation
- ☐ PROJECT BUDGET
 - Budget Narrative
 - Budget Forms - OCJP A303a, A303b, A303c
- ☐ APPLICATION APPENDIX
 - Operational Agreements
 - Timeline
 - Project Contact Information
 - Project Summary – OCJP 227
 - Other Funding Sources – OCJP 653
 - Additional Signature Authority
 - Computer Purchase Procedures
 - Sole/Single Source Information

STATE OF CALIFORNIA

GRAY DAVIS, Governor

GOVERNOR'S OFFICE OF CRIMINAL JUSTICE PLANNING
1130 K STREET, SUITE 300
SACRAMENTO, CA 95814
(916) 324-9100



APPLICATION COVER SHEET

RFA PROCESS

CALGANG® ENHANCEMENT PROJECT **Deliver to Gang Violence Suppression Branch**

Submitted by:

Sheriff Leroy D. Baca
Los Angeles County Sheriff's Department
4700 Ramona Blvd. Monterey Park, CA 91754-2169
(323) 526-5000

GOVERNOR'S OFFICE OF CRIMINAL JUSTICE PLANNING (OCJP A301) GRANT AWARD FACE SHEET

The Governor's Office of Criminal Justice Planning, hereafter designated OCJP, hereby makes a grant award of funds to the following **Administrative Agency (1) County of Los Angeles**

hereafter designated Grantee, in the amount and for the purpose and duration set forth in this grant award.

(2) **Implementing Agency Name Sheriff's Department**

Contact Steve Newman Address **3010 E. Victoria St., Rancho Dominguez, CA 90221**

E-mail address srnewman@lasd.org

Telephone (310) 603-3105

(3) **Project Title (60 characters maximum)**

CALGANG® Enhancement Project

(6) **Award No.**

(4) **Project Director (Name, Title, Address, Telephone)**
(four lines maximum)

Steve Newman, Sergeant

3010 E. Victoria St.

Rancho Dominguez, CA 90221

(310) 603-3105

(7) **Grant Period**

December 1, 2003 – December 31, 2004

(8) **Federal Amount**

N/A

(9) **State Amount**

\$566,000

(5) **Financial Officer (Name, Title, Address, Telephone)**
(four lines maximum)

Patricia A. Hawkins Director of Fiscal Administration

4700 Ramona Blvd.

Monterey Park, CA 91754

(323) 526-5205

(10) **Cash Match**

N/A

(11) **In-Kind Match**

N/A

(12) **Total Project Cost**

\$566,000

This grant award consists of this title page, the proposal for the grant, which is attached and made a part hereof, and the Assurance of Compliance forms which are being submitted. I hereby certify that: (1) I am vested with authority to, and have the approval of the City/County Financial Officer, City Manager, or Governing Board Chair, enter into this grant award agreement; and (2) all funds received pursuant to this agreement will be spent exclusively on the purposes specified. The grant recipient signifies acceptance of this grant award and agrees to administer the grant project in accordance with the statute(s), the Program Guidelines, the OCJP Grantee Handbook, and the OCJP audit requirements, as stated in this Request for Proposal (RFP) or Request for Application (RFA). The grant recipient further agrees to all legal conditions and terms incorporated by reference in this RFP or RFA.

FOR OCJP USE ONLY

Item:

Chapter:

PCA No.:

Components No.:

Project No.:

Amount:

Split Fund:

Split Encumber:

Year:

Fed. Cat. #:

Match Requirement:

Fund:

Program:

Region:

(13) **Official Authorized to Sign for
Applicant/Grant Recipient**

Name: Leroy D. Baca

Title: Sheriff

Address: 4700 Ramona Blvd., Monterey Park CA

Telephone: (323) 526-5000

Date:

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Fiscal Officer, OCJP

Date

Executive Director, OCJP

Date

CERTIFICATION OF ASSURANCE OF COMPLIANCE

I, Leroy D. Baca, hereby certify that:
(official authorized to sign grant award; same person as line 13 on Grant Award Face Sheet)

GRANTEE: County of Los Angeles

IMPLEMENTING AGENCY: Sheriff's Department

PROJECT TITLE: CALGANG® Enhancement Project

is responsible for reviewing the OCJP Grantee Handbook and adhering to all of the Grant Award Agreement requirements (state and/or federal) as directed by the Office of Criminal Justice Planning including, but not limited to, the following areas:

I. Equal Employment Opportunity – (*Grantee Handbook Section 2151*)

It is the public policy of the State of California to promote equal employment opportunity by prohibiting discrimination or harassment in employment because of Race, Religious Creed, Color, National Origin, Ancestry, Disability (mental and physical) including HIV and AIDS, Medical Condition (cancer and genetic characteristics, Marital Status, Sex, Sexual Orientation, Denial of Family Medical Care Leave, Denial of Pregnancy Disability Leave, or Age (over 40).

Please provide the following information:

A.A. Officer: Paul K. Tanaka

Title: Chief, Administrative Services Division

Address: 4700 Ramona Boulevard, Monterey Park, California 91754

Phone: (323) 526-5488

Email: PKTanaka@lasd.org

II. Drug-Free Workplace Act of 1990 - (*Grantee Handbook Section 2152*)

The State of California requires that every person or organization awarded a grant or contract shall certify it will provide a drug free workplace.

III. California Environmental Quality Act (CEQA) - (*Grantee Handbook Section 2153*)

The State of California requires all OCJP funded projects to obtain written certification that the project is not impacting the environment negatively.

IV. Lobbying - (*Grantee Handbook Section 2154*)

OCJP grant funds, grant property, or grant funded positions shall not be used for any lobbying activities, including, but not limited to being paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement.

V. Debarment and Suspension – (*Grantee Handbook Section 2155*)

(This applies to federally funded grants only)

OCJP funded projects must certify that it and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a state or federal court, or voluntarily excluded from covered transactions by any federal department of agency.

VI. Proof of Authority from City Council/Governing Board

The above named organization (applicant) accepts responsibility for and will comply with the requirement to obtain written authorization from the city council/governing board in support of this program. The Applicant agrees to provide all matching funds required for said project (including any amendment thereof) under the Program and the funding terms and conditions of OCJP, and that any cash match will be appropriated as required. It is agreed that any liability arising out of the performance of this Grant Award Agreement, including civil court actions for damages, shall be the responsibility of the grant recipient and the authorizing agency. The State of California and OCJP disclaim responsibility of any such liability. Furthermore, it is also agreed that grant funds received from OCJP shall not be used to supplant expenditures controlled by the city council/governing board.

The Applicant is required to obtain written authorization from the city council/governing board that the official executing this agreement is, in fact, authorized to do so. The Applicant is also required to maintain said written authorization on file and readily available upon demand.

All appropriate documentation must be maintained on file by the project and available for OCJP or public scrutiny upon request. Failure to comply with these requirements may result in suspension of payments under the grant or termination of the grant or both and the grantee may be ineligible for award of any future grants if the Office of Criminal Justice Planning (OCJP) determines that any of the following has occurred: (1) the grantee has made false certification, or (2) violates the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Award Agreement [line 13 on Grant Award Face Sheet], and hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Authorized Official's Signature: _____

Authorized Official's Typed Name: Leroy D. Baca

Authorized Official's Title: Sheriff

Date Executed: _____

Federal ID Number: 956000927

Executed in the City/County of: Los Angeles

AUTHORIZED BY:

- ☐ City/County Financial Officer
☐ City Manager
☒ Governing Board Chair

Signature: _____

Typed Name: Don Knabe

Title: Chairman, Los Angeles County Board of Supervisors

PROJECT CONTACT INFORMATION

Applicant: County of Los Angeles

Implementing Agency (if applicable): Sheriff's Department

Project Title: CALGANG Enhancement Project

Grant Number (to be added by OCJP): _____

Provide the name, title, address, telephone number, and e-mail address for the project contact persons named below. **If a section does not apply to your project, enter "N/A."**

1. The person having day-to-day responsibility for the project:

Name: Steve Newman

Title: Sergeant

Address: 3010 E. Victoria St. Rancho Dominguez CA 90221

Telephone Number: (310) 603-3105

Fax Number: (323) 415-4382

E-Mail Address: srnewman@lasd.org

2. The person to whom the person listed in #1 is accountable:

Name: Peter G. Amico

Title: Captain, Safe Streets Bureau

Address: 3010 E. Victoria St. Rancho Dominguez, CA 90221

Telephone Number: (310) 603-3100

Fax Number: (310) 639-2650

E-Mail Address: pgamico@lasd.org

3. The executive director of a nonprofit organization or the chief executive officer (e.g., chief of police, superintendent of schools) of the implementing agency:

Name: Leroy D. Baca

Title: Sheriff

Address: 4700 Ramona Blvd. Monterey Park, CA 91754-2169

Telephone Number: (323) 526-5000

Fax Number: (323) 267-6600

E-Mail Address: ldbaca@lasd.org

4. The chair of the governing body of the implementing agency: (Provide address and telephone number other than that of the implementing agency.)

Name: Don Knabe

Title: Chairman, Los Angeles County Board of Supervisors

Address: 822 Kenneth Hahn Hall of Administration, 500 W. Temple St.,
Los Angeles, CA 90012

Telephone Number: (213) 974-4444

Fax Number: (213) 626-6941

E-Mail Address: don@bos.co.la.ca.us

BUDGET NARRATIVE

Grant funds are to be expended on a sole source contract with a vendor to add case management enhancements, mapping licensing fees, on-site support, and additional enhancements to the CALGANG network system. It is necessary to contract with the original application vendor to provide the required application support and services. Costs are calculated based upon the estimated number of hours to complete the task multiplied by the labor category rate for the programmer provided by the contractor. The cost breakdown for the contract is as follows:

Mapping Application licensing agreement = \$ 80,000
Multi-Year discount rate for State of California

Full time support contract = \$174,000
Orion Scientific Systems: 1 year discount contract
Includes application support, telephone support, bug fixes, enhancement requests, and configuration management

Simultaneous DOJ/Local Node Search = \$ 80,000
Modification to CALGANG that will allow a query to both the local node and the DOJ (statewide).

Field Interview input form = \$ 60,000
Digital FI input form will be created that will allow users to enter multiple subjects involved in a single incident. CALGANG will be modified to automatically populate repeated fields.

Watch List = \$115,000
Modification to CALGANG to create an auto-notification function of watched objects (subjects, gang, locations, vehicle, and case). Will allow a user to "flag" an object that the user wants to be notified about when another user views information associated with that object.

System Training Support Equipment =\$ 23,000

Provide upgrades to existing CALGANG training center equipment at the L.A. training center. Includes purchase of four additional units (consisting of PC and monitor) to increase training capacity to 24.

= \$ 8,350

Twenty-three digital cameras for the Los Angeles Police Department for direct entry of images into CALGANG. One laptop computer to better enhance the ability to deliver CALGANG training on-site.

Administrative Costs =\$ 25,650

Five percent of total grant minus equipment

BUDGET CATEGORY AND LINE ITEM DETAIL	
A. Personal Services - Salaries/Employee Benefits	COST
None	
TOTAL	\$0

BUDGET CATEGORY AND LINE ITEM DETAIL	
B. Operating Expenses	COST
<u>Mapping Application licensing agreement</u> Multi-Year discount rate for State of California	\$ 80,000
<u>Full time support contract</u> Orion Scientific Systems: 1 year discount contract = Includes application support, telephone support, bug fixes, enhancement Requests and configuration management	\$174,000
<u>Simultaneous DOJ/Local Node Search</u> Modification to CALGANG that will allow a query to both the local node and the DOJ (statewide).	\$ 80,000
<u>Field Interview input form</u> Digital FI input form will be created that will allow users to enter multiple subjects involved in a single incident. CALGANG will be modified to automatically populate repeated fields.	\$ 60,000
<u>Watch List</u> Modification to CALGANG to create an auto-notification function of watched objects (subjects, gang, locations, vehicle, and case). Will allow a user to "flag" an object that the user wants to be notified about when another user views information associated with that object.	\$115,000
<u>Administrative Costs</u> Five percent of grant minus equipment	\$ 25,650
CATEGORY TOTAL	\$534,650
PROJECT TOTAL	\$566,000

BUDGET CATEGORY AND LINE ITEM DETAIL				COST
C. Equipment				
<u>System Training Support Equipment</u>				\$ 23,000
Provide upgrades to existing CALGANG training center equipment at the L.A. training center. Includes purchase of four additional units (PC and monitor) to increase training capacity to 24.				
Twenty-three digital cameras for the Los Angeles Police Department. One laptop computer to better enhance the ability to deliver CALGANG training on-site.				\$ 8,350
CATEGORY TOTAL				\$ 31,350
PROJECT TOTAL				\$566,000
FUND DISTRIBUTION	FEDERAL	STATE	CASH MATCH	IN-KIND MATCH
1. Amount of Funds	\$0	\$566,000	\$0	\$0
2. Percentage of Funds	0%	100%	\$0	\$0

PROJECT NARRATIVE

1. PROBLEM STATEMENT

The problem of gang violence is not new. What is new, however, is the growing relationship between gangs and criminal activity such as drive-by shootings, homicides, robberies, and narcotics. The introduction of drugs into gang activity, for instance, has increased and given gangs incentive to move beyond their established territories looking for bigger dollar profits.

Traditionally, gangs have operated primarily within their own neighborhoods where many were recognized by citizens and law enforcement. But now, the presence of California street gangs has been documented in points as far north as Fairbanks, Alaska and as far east as the Baltimore-Washington D.C. area. Los Angeles and Orange County area street gangs have become some of the most mobile groups with confirmed law enforcement arrests and/or contacts in cities across the nation.

Gang violence is significantly increasing beyond the abilities of local agencies to respond. Equally alarming is the ability of gangs to acquire increasingly more sophisticated communication equipment and weaponry. The increased mobility of gangs, and apparent financial capabilities they now possess, has provided gang members with resources to prevent arrest and resist successful prosecution.

The CALGANG automated gang tracking system was funded by Office of Criminal Justice Planning (OCJP) and placed into operation in 1997. Prior to that time, there had been no centralized, statewide, automated infrastructure in place for the collection and dissemination of critical criminal street gang information. It was therefore difficult, if not impossible, to gather accurate statistics on gang trends, membership or suspect propensity for violence.

CALGANG has proven to be a resounding success in enhancing officer safety, improving the efficiency of criminal investigations, and identifying and tracking gang members. This is accomplished through information sharing via a statewide, automated gang database.

Need for the Funds: The Los Angeles County Sheriff's Department (LASD) seeks funds on behalf of participating CALGANG agencies to continue developing and improving the statewide gang intelligence system. LASD serves as one of the 12 regional local law enforcement agency gang information centers in California. The proposed system support and enhancements outlined below will make the CALGANG database an even more effective resource in addressing the problem of highly sophisticated and mobile gangs whose crimes span cities, counties and states.

Licensing costs: The mapping licensing costs are to cover all CALGANG Nodes for the next year. The improvements and engineering funds required for this were previously approved in phase I of the CALGANG enhancement project.

Support costs: To maintain the system in a manner available to users throughout the state on a constant basis, part of this phase II enhancement will fund continued technical support to Orion Systems, who is the designer of the CALGANG software.

Anticipated Impact of Funding: Based on the recommendations of the California Gang Node Advisory Committee (CGNAC) and approval from the CALGANG Executive Board, the funding of the CALGANG® Enhancement Program will establish three system improvements:

- 1) The application will be modified to add a second database, Open Data Base Connector (ODBC), connection to communicate with the Department of Justice (DOJ) node. All search processes will be modified to include a query to the DOJ node as well as the local node.

The search results returned will be displayed on separate tabs, one for the local results and one for the DOJ results. Additional audit processing will need to be added to maintain audit trails on both the local node and DOJ node during the search and view processes.

- 2) A digital field interview (FI) input form will be developed that will allow users to enter multiple subjects involved in a single incident. The FI form will allow a user to enter the basic FI information including the location as well as multiple subjects and their associated details (i.e. locations, vehicles, and contacts) on a single form.

All necessary validation of entered data will be provided. The application will be modified to automatically insert the entered FI form data into the appropriate database tables and create all associated links.

- 3) The Auto-Notification of Watched Objects (Subject, Gang, Location, Vehicle, and Case) enhancement will enable a user to identify (flag) an object that the user wants to be notified about whenever another user views information associated with that object.

Additionally, users will be able to register objects that are not currently in CALGANG but about which they wish to be notified if they are ever entered in CALGANG. The Auto-Notification feature will facilitate communications between users who may be watching the same subject, gangs, cases, vehicles, or locations.

The anticipated impact of funding these enhancements is increased effectiveness among the 5400 law enforcement system users in combating gang crime. These improvements will allow CALGANG to become a much more proactive tool. By searching both the local and state data, gang members will more readily be identified, which will lead to improved intelligence and an additional benefit to gang investigations. By providing a watch list, CALGANG will become a true investigative resource by notifying investigators when specific records are queried, modified, or added.

System training equipment: The Los Angeles (L.A.) node has approximately three thousand users, or over half of all users in the state. As a result the L.A. node trains hundreds of new users each year in its dedicated CALGANG training facility. Funds will be used to replace older grant computer equipment (monitors) as well as purchase four new stations, increasing student capacity to twenty-four students.

Grant funds will also be used to purchase twenty-three digital cameras for the Los Angeles Police Department. These cameras will be used for direct input of images into CALGANG by field gang units. One laptop computer will also be purchased to enhance abilities to provide on-site training when necessary.

Funding Options: In the event that the enhancement grant funds are not available, the participating law enforcement agencies would have difficulty in maximizing the productivity of the CALGANG system. The system enhancement programs are needed for the continued operation of a reliable and secured statewide gang intelligence system which will assist in the identification and tracking of criminal street gangs; and to ensure maintenance of connectivity to the regional nodes and to local law enforcement end users. Without funding for the enhancements, the CALGANG system as a whole would suffer.

2. PLAN

Description of CALGANG Database and needed program/system improvements: The CALGANG Database Project is an automated gang intelligence database system that provides intelligence information to assist local, state, and federal law enforcement agencies in order to solve gang-related crimes. Additionally, this project provides investigative, tactical, and strategic information to support gang units and police administrators throughout the State of California.

Twelve regional nodes and the central node at the California Department of Justice comprise the statewide database. Node agencies include: Alameda County Sheriff's Department, California Department of Corrections, California Youth Authority, Fresno Sheriff's Department, Kern County Sheriff's Department, Los Angeles County Sheriff's Department, Orange County District Attorney's Office, Santa Barbara Police Department, San Bernardino Sheriff's Department, San Diego Police Department, San Jose Police Department, and the Sonoma County Sheriff's Department. Numerous police and sheriff's departments within each regional node have been trained on the CALGANG system and are designated end users of the gang intelligence database making CALGANG truly a statewide law enforcement gang intelligence tool.

Fully define what will occur as a result of the CALGANG Enhancement Project and any other proposed enhancements and how this will benefit law enforcement and ensure a safer California.

The CALGANG database serves as a centralized, statewide, automated infrastructure for collecting and disseminating critical criminal street gang information. It enables law enforcement agencies to gather accurate statistics on gang trends, membership, and suspect propensity for violence. Since its inception, CALGANG has proven itself to be an instrumental resource in solving serious gang-related crimes involving drive by shootings, rape, robbery, homicide, and bank robbery.

The CALGANG Enhancement Project will make this network system even more effective by adding simultaneous local/DOJ searches for subjects, field interview data entry, watch list notification upgrades and on-site support.

Identify each staff person that will have CALGANG project responsibilities, to include the name, position, title, qualification/certifications and hours/schedule to be worked on the system.

There are no grant funded permanent staff positions. The California Department of Justice will continue to provide staffing support for the CALGANG Program, including project administration, application support, network/communications support, operating system support, and database maintenance and environmental software support to the local agencies from the central enterprise. The Los Angeles County Sheriff's Department will provide project administration and coordination support in monitoring the contract with the vendor. Sergeant Steve Newman will serve as project administrator and devote approximately fifteen percent of his time to the management of the grant.

Identify the need and specifics for any contracted services to include the method of obtaining services.

The Los Angeles County Sheriff's Department intends to seek a sole source contract to obtain the services of the original application development vendor. It is necessary to do this to ensure seamless operation of the database. The application contains numerous proprietary modules that would not lend themselves to support by third party vendors or application developers who do not possess ownership rights to the embedded source code and scripts within the CALGANG application. Additionally, notwithstanding the proprietary issues surrounding the application itself, procurement of a third party vendor within the allotted time frames of this grant combined with the extensive learning curve required for any third party vendor to master before services could be provided for the database application would not be feasible.

Details and a timeline of proposed services to be performed:

The Los Angeles County Sheriff's Department estimates that the time frame for procurement of the vendor will approximate the following:

December 30, 2003: Obtain sole source contract approval for vendor support (see proposed work to be performed statement by vendor).

January 30, 2004: Vendor hired/under contract and providing services to CGNAC,

February 27, 2004 Identify equipment vendors and purchase related equipment.

February-October, 2004

Provide on-going oversight on enhancement projects. Provide proper testing and final acceptance for overall system.

The development of the enhancements shall be completed approximately eight to ten months from the acceptance of the contract. This may vary depending on the options selected by the CGNAC.

The contract amount will be as follows:

Simultaneous DOJ/Local Node Search

Systems Programmer	655 hours	\$122.10 per hour	\$ 80,000
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Field Interview Input Form

Systems Programmer	491 hours	\$122.10 per hour	\$ 60,000
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Watch List

Systems Programmer	942 hours	\$122.10 per hour	\$115,000
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On-Site Support

Applications Programmer	2023 hours	\$85.98 per hour	\$174,000
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Provide detailed quantifiable projects of what services will be performed by any contracted services.

Duties to be performed under this contract are as follows:

Simultaneous DOJ/Local Node Search Enhancements

- Application modifications to add a second database ODBC connection to communicate with the DOJ node.
- Search results will be displayed on separate tabs, one for the local results and one for the DOJ results.
- Additional audit processing will need to be added to maintain audit trails on both the local and DOJ nodes.

Field Interview Input Form

- Application modifications to include creation of a digital field interview form that will allow users to enter multiple subjects involved in a single incident.
- Form will allow entry of basic field interview information such as location, vehicle, time, date etc.

Watch List

- Application modifications and additions to include an auto-notification of watched objects (subjects, gang, location, vehicle, and case).
- Enhancement will allow a user to flag an object that the user wants to be notified about whenever another user views information associated with that object.
- Additions will include the ability of a user to register objects that are not currently in CALGANG but about which they wish to be notified if they are ever entered in CALGANG.

On-Site Support

- The contractor will provide an on-site support engineers (located at California DOJ) for the grant period.

Project Objectives and Activities

Objective 1: Provide upgrade enhancements to the CALGANG application system to allow users simultaneous searches of both the DOJ and Local Nodes for subjects.

System modifications will be completed that will allow for simultaneous searches on subject records by both the DOJ and Local Nodes.

- Search results will be displayed on separate tabs, one for the local results and one for the DOJ results.
- Additional audit processing will need to be added to maintain audit trails on both the local and DOJ nodes.

The contractor will test the changes implemented and aid in the final installation to the Department of Justice's on-line testing system and verify it has been installed successfully. Once the users have approved the implementation on the test server, the enhancements will be rolled out to the production servers.

Objective 2: Develop a Field Interview form that will integrate reoccurring information into CalGang.

Many times gang members are contacted in settings where multiple individuals are contacted at the same location, date, time, and possible other factors such as vehicle. A field interview digital form will be created that will allow users adding such information to complete basic common information one time.

- All necessary validation information will be provided.
- System will automatically insert appropriate FI data into appropriate database tables and create all associated links.

The contractor will test the changes implemented and aid in the final installation to the Department of Justice's on-line testing system and verify it has been installed successfully. Once the users have approved the implementation on the test server, the enhancements will be rolled out to the production servers.

Objective 3: Provide modifications to create a Watch list. Such a list will allow auto-notification to objects of interest by multiple agencies and users

A watch list will allow investigators throughout the state to flag objects that are of interest in gang investigations. This will enhance the efficiency of these investigations and lead to greater chances of solving gang crimes.

- Creation of an auto-notification system to allow investigators to flag subjects or cases.
- Creation of a system that will automatically notify an investigator when a flag has been registered for an object not in the system.

Objective 4: Provide ongoing technical support and continued maintenance as necessary to the CALGANG system.

The contractor will provide an on-site support engineer (located at California DOJ) for the duration of the project. This support will include the following responsibilities:

- Application Support
- Telephone Support
- Bug Fixes
- Enhancement Requests or System Action Requests (SAR's) – approved by CGNAC and prioritized. The number of enhancements done will be dependent upon the time to complete each one. A time estimate will be calculated per SAR.
- Configuration Management Services
- Assist DOJ as needed
- Installing patches
- End user training at DOJ node

a. How will the Los Angeles County Sheriff's Department address the problem with funds provided by OCJP?

The CALGANG project is a statewide-automated network providing intelligence and data storage services to local agencies through a distributed group of participating local agency nodes. The 12 regional nodes are connected to the central DOJ node located in Sacramento. The system is a closed, secure, intelligence system available only to "trusted" law enforcement officers and analysts with a need to share critical gang intelligence.

Funds allocated for the CALGANG Enhancement program will establish three system enhancement programs (Simultaneous DOJ/Local Search, Field Interview Form for common entry of data and a Watch List), provide for the continued operation of the reliable and secured statewide gang intelligence system which will assist in the identification and tracking of criminal street gangs, and ensure maintenance of connectivity to the regional nodes and to local law enforcement end users. Funds will also be allocated to purchase a mapping licensing agreement that was funded under the CALGANG Enhancement Phase I.

b. How will the Los Angeles County Sheriff's Department (LASD) ensure that OCJP grant funds will not supplant other funds?

The LASD utilizes standardized accounting tools including spreadsheets, database inventories, detail report reconciliation's with LASD accounting records, detailed invoice requirements from contract employees, and various other tools to ensure that funding allocated for contract services are not applied to other non-grant related areas. In addition, the LASD provides quarterly reports to OCJP delineating expenditures during any given reporting period.

c. Describe grant staffing, qualifications and programmatic responsibilities.

There are no positions funded under this grant. The LASD provides, as do the other participating agencies, the staff services appropriate to implement each of their agency's gang unit and database administration operations within a given node or region. The node administrators must be trained to use the CALGANG system and have attended the Peace Officer Standards and Training (POST) approved training course in the use of the application, data entry, intelligence rules and procedures, and security of the system. Additionally, administrators must be cognizant of the applicable local, state, and federal rules governing the use of automated intelligence data.

d. How will the project provide oversight to ensure the timely submission of all OCJP reporting requirements?

The LASD will oversee the grant and compliance with its reporting requirements through a Project Administrator. The Project Administrator will provide executive oversight to the grant and oversee coordination with the contractor.